

Care and Guidance Report June 2019

Deputy Headteacher: Mrs Maria French

Intake 2019

The Individual Family Welcome Meetings have now all taken place for the new Year 7 intake. The Year 10 Events Prefects have supported this event superbly along with the excellent organisation of Mrs Jane Lewis, Admissions and Appeals officer. Girls with extra needs were given a quieter space with extra time. All girls have the opportunity to have juice and biscuits with girls from their form group before their welcome meeting and then make a uniform fitting appointment with Simmonds, our uniform suppliers (all girls have a 30 minute 1:1 uniform fitting on a Saturday in June and July in the languages foyer and classrooms). Through these meetings we are able to capture the girls' aspirations and talents, so that they can hit the ground running in September. We found out that we have the England under 11 National Chess Champions in our next cohort, so Mr Jones has kindly agreed to start a new competitive chess club to support these girls....we also have an opera singer and lots of talented musicians and sportswomen.

The new intake will also come in again for their **Taster Day on 26th June**, where they will enjoy a carousel of lessons and get to finally meet their current Year 7 pen pal and enjoy a picnic lunch together. The whole cohort will sing together for their parents in the afternoon: this year it will be a song from *Moana*. The CCHS Junior Band will accompany the new intake 2019. The girls have also been coming in for sports sessions every week to enjoy netball, hockey and athletics.

Counselling Provision

We use Renew Counselling service (Sycamore)

10 hours of counselling a week. This is constantly under review to ensure that we get the best value for money.

The waiting lists are manageable at present.

We also use CARA (Centre for Action on Rape and Abuse) and EWMHS (Emotional Wellbeing and Mental Health Service) by appointment.

The school nurse is available for lunch time drop-in service and some extra appointments. This service is well used. The school nurse provision is available to us at no charge, as part of our Healthy Schools Awards provision. If we ever have a DV incident with one of our families, the information comes to us through the school nurse.

Safeguarding and Prevent Training

All staff, including invigilators and volunteers, have received their refresher safeguarding training. The DSL has recently attended the Mid-Essex Stay Safe Conference- Prevention of Teenage Suicide and promoting positive emotional health and mental wellbeing in young people. March 2019.

CSE training- County Lines March 2019.

Two Year Leaders have attended the prevention of teenage suicide course provided by Papyrus, June 2019.

MyConcern

[MyConcern](#) has continues to be a great investment and is used effectively by all staff. **All staff are aware** how to report a concern under the **new electronic system**. The DSL, Maria French and DDSL, Nicole Chapman, Michael Palmer and Katharine Adams can also see all concerns raised under the new system, which also analyses referrals and the nature of concern. Stephen Lawlor has recently undertaken the full Level 3 Safeguarding course in preparation for also becoming the DDSL, as Headteacher, and has been added as such on *MyConcern*.

All concerns are logged electronically and reviewed and timely and appropriate referrals are made to Social Care or Family Support. Child In Need and Child Protection Case Conferences are always attended by School.

Primary Admissions Outreach work to Year 5

Please see **Pupil Premium Strategy**, as presented at Staff and student Matters committee June 2019.

Main School students at the Senior School Speech Day

For the second year running, girls in Years 9, 10 and 11 were invited to Senior Speech Day at the Cathedral, to receive outstanding academic achievement awards. The girls who had achieved the highest grades across the first two terms were invited to receive certificates from Tanni Grey-Thompson.

SEN(D)

SEN Update: Staff and Student Matters committee June 2019:

18 students on the SEN register in Yrs 7 - 13. SEN include: Autism spectrum disorder (ASD), Dyslexia, Auditory processing disorder (APD), Cognitive processing and working memory difficulties, Attention deficit disorder (ADD) Hearing impairment (HI) and Specific Learning difficulties.

All have had termly One Plan meeting in accordance with SEN code of practice and parents appreciative of support being given. NWW (Normal way of working) documents in place for all students on the register and others with medical needs who require adjustments. Main SEN register is updated regularly and full confidential records kept in a folder accessible only to senior staff.

Yr 7 student with EHCP (Education, Health and Care plan) for Autism has had a successful year, accessing all areas of the curriculum and making good progress. This as a result of much careful planning and adjustment for her and as a consequence of superb care given by Karen Greenland working in the classroom. The annual County Review Meeting for this student is imminent.

We have again worked with specialist teacher team and have acquired radio aids for 2 students with HI.

SENCO and exam officer LHI have done much work to refine process of ensuring students with SEN or medical needs have appropriate exam access arrangements. Several girls currently awaiting visit of external assessor to assess eligibility for such adjustments.

SENCo and other Year leaders have attended training re screening for dyslexia, supporting students with Autism and Mental health first aid

Transition work with students with identified needs in 2019 intake already underway and a full SEN development plan has been drawn up for next year

PSHE Programme

The PSHE programme has undergone many changes after a consultation through Student Voice last year. Some examples of the visitors that we have had in school so far this term are: the Fire Service, Self -Defence with Ian Arbon, The Samaritans, The Teenage Cancer Trust, Road Safety theatre Co. 'Dead End' with Year 11.

We have also trialled new lessons on 'Run Hide Tell', Mental Health, Relationship and Sex Education, Democracy, Careers and Positive Body image. Three Year 9 and 10 students have worked to produce new lesson plans on citizenship, which were presented this week and were excellent.

Free School Meals

Parents are reminded, via every school newsletter, of the path to apply for Free School Meals as follows. This information is also on the school website.

If you are in receipt of a qualifying benefit: Income Support, Job Seekers Allowance-Income Based, Child Tax Credit (Working Tax Credit is not a qualifying benefit) there are some non-qualifying benefits if your taxable annual household income is less than £16,190.

If the above apply you may qualify for free school lunches.

HOW TO APPLY: Go online to www.essex.gov.uk/educationawards

Or request an application form from the Education and Awards enquiry line on 0845 603 2200.

Pastoral programme in Year groups

Each year group has its own pastoral programme for form time and year group noticeboard to raise the profile of these. All involve some Find Your Voice activity as well as an activity that is focused on developing grit and resilience. A full overview of the activities for all year groups has been shared with Nicole and SLT may pop in at any time to observe these.

Year Leaders

All Year Leaders deal with individual pastoral problems as they arise, including extended illnesses, family and friendship issues, accusations of bullying, misuse of the internet and occasions of suspected theft. They liaise with students and parents to resolve issues and ensure that all of their girls are working to the best of their ability. They continue to monitor the progress and attainment of the students in their year group to ensure that appropriate support is in place to enable them to address issues as early as possible. They provide an action plan for those students who need support after each round of TA Data. Year Leaders also play an active role in their Meet the Tutor Evening. Year Leaders meet regularly and are confident in their support of their cohort.

Year 7 – Mrs Katharine Adams

Year 7 continue to make very good progress and are enjoying summer term activities. All 150 have just returned from a highly successful trip to Normandy. Everyone really enjoyed it, behaviour was impeccable and we received many compliments from hotel staff, guides and members of the public.

Preparations are already underway for House Show and Sports day and many girls will be performing in the cabaret concert. Year 7 are also looking forward to meeting their pen pals from the new intake on Year 6 Taster Day next week.

Tutors continue to provide strong pastoral care. All 3 students with SEN who joined this year have settled well and progress of PPG students is in line with the cohort. Staff have been very pro-active in identifying other girls who might benefit from academic or social support and the tutor team has worked together to provide this guidance.

Year 8 – Miss Georgie Sales

It has been another productive, yet, exciting term for Year 8; with various different events and trips and some are still to look forward to. Form time continues to set the year group off to a good day, with structured activities, quizzes and assemblies. The 'Form-Time Frenzy' quizzes are still very popular and 8C are currently topping the leader board. We also had our first 'Move-it Monday' with the whole year group present, which was lots of fun for both students and form tutors alike, and something we will do again when the sun makes an appearance!

We celebrated the Schools' birthday with the popular House Cakes, where three Year 8 students won best in school with their interpretation of the one-way system. Last month, the Cyber First girls went to Windsor Castle for afternoon tea with Prince Andrew and I had the pleasure to accompany them with Miss Walsh, and the girls had a fantastic time.

The whole of Year 8 donned their welly boots for the annual Biology field trip which involved discussions about Biodiversity and some exciting pond dipping. On Enrichment Day 5, we will go to the theatre to see Matilda, which I know the girls are very excited for!

Lastly, the main topic of conversation this term has been Rhineland! From sorting out coaches, rooms and passports, the girls are itching to get on the coaches and practice their German and eat lots of spaghetti ice cream!

I look forward to carrying the girls through to Year 9 and starting the options process with them, as well as, watching them grow and develop in to articulate young woman.

Year 9 – Mrs Rhiannon Connolly

During form time students are continuing to present on either Tuesday or Thursday, with themes varying from personal interest to current affairs. There have also been a number of whole class assemblies to years 9 & 10 on Friday morning. Internationalism research has been completed, and fortnightly presentations on family trees have all been carried out, with many an interesting story found out about relatives. The options process has been completed and all students were allocated their choices.

The Enrichment Day activity included theatre workshops and a trip to see The Woman in Black. These proved to be a success with students enjoying them. Pupils are continuing with the Duke of Edinburgh Scheme, which has encouraged them to take part in volunteering work and extra-curricular physical activities. They are almost at the end of the scheme so are in the process of getting all their skills signed off. This week has been exam week for year 9, with pupils getting their first glimpse at how an official examination will be sat, with the instructions and rules being followed.

There are five pupil premium students in Year 9, with money being spent on extra-curricular visits, music lessons and materials to support learning. Three students in the year group are receiving free

school meals. One student is undergoing counselling with the Sycamore Trust; this continues to be extremely beneficial to the students' wellbeing. Two more are on the waiting list. The progress of all of these girls continues to be carefully monitored.

Year 10 – Mrs Marion Chumbley

Having finished their first formal set of examinations back in March, Year 10 have now had experience of how the exam process will run and this will help them feel on more familiar territory for the mocks in November. The year group have thrown themselves into their prefect roles; running lunch time clubs and societies, creating displays and helping at a number of events. There has been a lot of positive comments from staff about how well they have embraced their prefect duties.

The Year 10 students have begun the initial planning for their Leadership Conference next October. This promises as ever to be an exciting endeavour as well as a lot of hard work; we especially look forward to hearing about the student-led workshops.

The Year 10 are already planning their Sports Day teams and House Show with gusto- it promises to be a terrific end of term for Year 10.

Year 11– Miss Fiona Harrison

Year 11 started their Study Leave on Friday 3rd May. They appreciated that we had listened to them and made the final few lessons before study leave count. They worked through Commemoration and from Period 1 to 4 on the final Friday. This made a big difference to them. The times we did have together were joyous. We had a lovely time during Registration – they showed their appreciation to their form tutors and had lovely times looking at old photographs. We had a fantastic picnic lunch. They signed each other's shirts and tucked in to pizza. Staff came out on to the field, the weather held and there was positive buzz that was infectious. The day ended with the Sixth Form Revue – the perfect CCHS tradition to send them off to their examination period.

Year 11 have conducted themselves beautifully throughout the examination period and it has flown by in a blur. I couldn't be prouder of the way they tackled the challenges the weeks have thrown at them. I wait with bated breath for Thursday 22nd August.

Care & Guidance Report – Sixth Form

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Dr Michael Palmer – Assistant Headteacher; Head of Sixth Form
Mrs Emma Hiett – Assistant Head of Sixth Form; Year 12 Leader
Mrs Hayley Ellen - Assistant Head of Sixth Form; Year 13 Leader

The Sixth Form Pastoral Team continues to respond effectively to the needs and concerns of students in Years 12 and 13. The first point of call for each student is their tutor and the tutors are ably led by the Year Leaders for Years 12 and 13. The tutors are effective in monitoring attendance and punctuality and in dealing with the daily concerns of their students. More serious matters are dealt with by the Year Leaders or the Head of Sixth Form. The Sixth Form Administrative Officer also plays a vital role in supporting the work of the pastoral team. She provides weekly reports on attendance and punctuality is most effective in her liaison with parents and students and her support

of all aspects of the work of the Sixth Form. Regular meetings of tutors and team members allow for effective communication and responses to different situations.

Year 12 – Mrs Hiett

Year 12 students have recently sat internal school examinations. Results for these were made available to students on the 19th June and discussions are ongoing about whether or not students should continue with three or with four subjects to A level. Subject teachers, tutors and the Sixth Form Team will work closely with students to ensure that the best decisions are made; some students have been required to give up a fourth subject to pursue those in which they have performed much better. In the second half of the summer term Year 12 students focus on their university aspirations and on researching the most suitable courses for them. Clearly their desire to visit as many universities as possible has to be balanced with their need to be in lessons and this balance continues to be a matter of negotiation. Students will also make much use of the excellent support available in school from Dr Huckvale, Mrs Hopkins (Higher Education Adviser from September) and from their tutors and teachers.

The Rolling Tutor Program in the Sixth Form continues to offer much to stretch and challenge our students beyond their academic subjects as well as to give some skills and knowledge that will help them settle successfully into university. Mrs Hiett is currently planning for next year's program.

Year 13 – Mrs Ellen

At the time of writing Year 13 students have officially left the school and have almost all now completed their A level examinations. The students enjoyed a variety of activities to mark the end of their time in the school and were successful in balancing these with the need for real hard work in preparation for their examinations. Governors will be aware that under the reformed A level system this summer's examinations are the final assessment of two year's work in all subjects and thus students no longer benefit from any continuous assessment or resit opportunities. However indications are that we are on course for a good performance from this cohort. A level results will be available on 15th August and we look forward to celebrating excellent grades and university places.

General

Sixth Form students in this school are involved in a huge range of extra-curricular clubs and societies, and a very high proportion of these are led by sixth form students; Year 12 students are now leading and developing these activities. Societies such as MedSoc, Bar Mock and a whole host of others are enabling students to develop their skills and. Both Music and Drama in the school benefit hugely from the commitment to them shown by a number of sixth form students and whilst the summer term does see something of a lull in such activities as examinations take priority we are much looking forward to next year's performances.

The Sixth Form team is continuing to work on the yearly cycle of planning and managing the successful transition of students from Year 11 into Year 12. We have just delivered the Sixth Form Induction Day for prospective Year 12s and made the best possible use of the enthusiasm and commitment of our current students to convince both our own Year 11s and applicants from other schools that this school is the best option for their Sixth Form studies. We remain confident that the excellent teaching and wider educational experience on offer in this school will again produce a healthy number of Year 12 students in September.